

LOS ANGELES UNIFIED SCHOOL DISTRICT
2025-2026 SCHOOL YEAR

CENTRAL OFFICE ITS HELPDESK

"E" BASIS CLASSIFIED EMPLOYEES - OPTION HR - MAY BE USED BY HOURLY EMPLOYEES ONLY

WORK SCHEDULE: GE_**HR

PAY MONTH	FIRST WEEK							SECOND WEEK							THIRD WEEK							FOURTH WEEK							FIFTH WEEK							SUMMARY				
	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	RG	HO	UA	Total						
JUL			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	19	0	4	23			
AUG						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	20	1	0	21
SEP		HO 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			19	1	2	22			
OCT				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	20	0	3	23		
NOV	1	2	3	4	5	6	7	8	9	10	HO 11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	HO 28	HO 29	30				13	3	4	20			
DEC			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	HO 25	26	27	28	29	30	HO 31			18	2	3	23	
JAN					HO 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	HO 19	20	21	22	23	24	25	26	27	28	29	30	31	17	2	3	22	
FEB		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	HO 16	17	18	19	20	21	22	23	24	25	26	27	28						17	1	2	20		
MAR		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			21	0	1	22		
APR				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			20	0	2	22	
MAY						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	HO 25	26	27	28	29	30	31	18	1	2	21
JUN			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	HO 19	20	21	22	23	24	25	26	27	28	29	30			20	1	1	22		

LEGEND

- Blank = Work Day
 = Unassigned Day
 = Legal Holiday
 = Pay Day

- RG = Work Days
HO = Legal Holiday
VA = Vacation Days
UA = Unassigned Days

222 12 27 261